



TOUCH OF GLASS CORVETTE CLUB BYLAWS

ARTICLE I – NAME

The name of the club will be Touch Of Glass Corvette Club; hereafter referred to as the Club, and shall be a nonprofit organization.

ARTICLE II – PURPOSE

The Club is formed to develop a sense of esprit de corps, camaraderie, enthusiasm and loyalty among Corvette enthusiast through the dissemination of technical and practical information, business meetings, and social activities.

ARTICLE III – MEMBERSHIP

- A. Full membership in the Club will be open to Corvette enthusiasts and their significant others.
 - 1. A full member may attend all meetings and functions, and will receive a newsletter.
 - 2. A full member may hold an elected office and may vote.
 - 3. A full member will receive a shirt with the Club logo.
 - 4. A full member must retain full membership throughout their entire tenure with the Club.
 - 5. A full member will receive a membership packet.
 - i. Membership packet consists of a copy of the club Bylaws (available on website) Club Shirt, and Club Roster (sent via e-mail)
- B. Honorary membership is open to anyone, provided the invitation to honorary membership is extended by majority vote of the members present at a business meeting.
 - 1. An honorary member may attend all meetings and functions and will receive a newsletter.
 - 2. An honorary member may not hold an elected office.
 - 2. An honorary member may not vote.
- C. Persons wishing to join the Club will submit a completed application with the applicable annual dues to any board member.
 - 1. An applicant will be subject to approval by the board before they receive their membership.
 - 2. Membership will not be denied on the basis of race, color, sex, religious preference or national origin.
 - 3. If an applicant is not accepted, their dues will be promptly refunded.
- D. All membership terms are for a period of one year.

ARTICLE IV – DUES

- A. Dues will be \$25 for all members renewable each year January 1st.
 - 1. Membership dues are due January 1st of each year.
 - 2. Any member joining after November 1st will be exempt from paying dues the following January.



TOUCH OF GLASS CORVETTE CLUB BYLAWS

- B. The amount of the dues can be reviewed by membership and can only be changed with a majority vote of the voting members present at a business meeting.
- C. The individual and associate membership dues will be collected at the time of application.
- D. Annual dues are nonrefundable and are due in January each year.

ARTICLE V – VOTING

- A. Every full member and associate member is entitled to one vote each.
- B. Unless otherwise stated in these By Laws, a simple majority vote of those voting members present at a business meeting will carry a vote.

ARTICLE VI – MEETINGS

- A. The business meeting will be held quarterly at a location, date and time to be agreed upon by a consensus of the officers. The location will be determined in advance and will be published in the Club newsletter.
- B. Board meetings will be held each month at a time and place to be determined by the Board.
- C. The President will preside at all meetings. In the absence of the President, the Vice President or other designated officer will preside.
- D. The minutes of the prior month's business meeting will be published in the newsletter and/or read at the monthly business meeting.
 - 3. The published minutes will stand as published unless changes are submitted in writing, to the board, prior to the next business meeting.
 - 2. The minutes will be approved by a majority vote of the voting members present at a business meeting.

ARTICLE VII – OFFICERS AND ELECTIONS

- A. The officers of the Club will be President, Vice President, Secretary, Treasure, Newsletter Editor, and Activities Director.
- B. The term of office for officers will not be limited. Partial terms are not counted as part of a full term.
 - 1. Each officer will be elected by a majority vote of the voting members by open vote. Officers will be nominated in November, voted on in December, installed in office in January, and will serve for one calendar year.
- C. To be nominated for office, a candidate must be a full member for 12 months prior to the nomination month.
- D. Nominations for office will be made from the floor by the membership at the November business meeting, or in writing to an officer prior to the November business meeting.



TOUCH OF GLASS CORVETTE CLUB BYLAWS

- E. If the office of President becomes vacant for any reason during the calendar year, the Vice President will assume the office of President.
- F. If the office of any of the other officers or board members becomes vacant during their elected term, that vacancy will be filled by an election for the remaining term.

ARTICLE VIII – REMOVAL FROM OFFICE OR MEMBERSHIP

- A. A request to remove for conduct unbecoming an officer or member will be presented in writing to the board members of the Club.
- B. The board members will appoint a committee within 15 days of receipt to investigate the allegations.
- C. Copies of the request and charges must be presented to the accused within 15 days of receipt.
- D. The committee will investigate and report to the board members of the Club within 30 days.
- E. The findings and recommendations of the investigating committee must report at the first business meeting following the report to the board members. Removal will only be accomplished by a majority vote of the board members present at the board meeting.
- F. At the conclusion of the investigating committee's report, the committee will be dissolved.
- G. Any member or officer who circumvents or invalidates any By Laws without due process will be subject to removal.

ARTICLE IX – PROPERTY AND FINANCE

- A. The members of the Touch Of Glass Corvette Club will not be personally liable for the debts, liabilities or obligations of the Touch Of Glass Corvette Club.
- B. Property and items purchased by the Club, will be the sole property of the Club.
- C. If the Club disbands, the property of the Club will be disposed of in accordance with the majority vote of the board members present at a business meeting.
- D. Checks and other orders for payment of monies in the name of the Club will be signed by two officers, and can be signed by the President, Vice President, Treasure, and Activities Director.
- E. Financial policies may be changed by a majority vote of the board members present at a board meeting.
- F. Club assets will be audited annually by an accountant designated by the board.

ARTICLE X – AMENDMENTS TO THE BY LAWS

- A. Amendments to the By Laws will be by a 2/3 vote of the voting members present at a business meeting.



TOUCH OF GLASS CORVETTE CLUB BYLAWS

- B. Amendments to the By Laws will not be voted on until the meeting following publication of the proposed amendments.

ARTICLE XI – OFFICER JOB DESCRIPTIONS

- A. There will be a separate comprehensive written job description for all officers' positions, which will be reviewed by the officers. Any changes will be approved by a majority vote of the voting members present at a business meeting.
- B. The duties of the President will include, but not be limited to:
1. Preside over all business and board meetings.
 2. Appoint committees, as necessary, to meet the needs of the Club.
 3. Maintain and develop relationships with: Sponsors, General Motors, and other Clubs.
 4. Provide planning and strategies that support the Club's welfare and future success.
- C. The duties of the Vice President will include, but not be limited to:
1. Preside at the board and business meetings in the absences of the President.
 2. Arrange and schedule monthly business and board meetings.
 3. Assist the President, when required.
 4. Maintain physical asset inventory and control.
 5. Coordinate charitable activities.
- D. The duties of the Activities Director will include, but not be limited to:
1. Coordinate Car Displays.
 2. Coordinate Road Trips.
 3. Coordinate Detail Days.
 4. Coordinate Dinner Cruises
 5. Coordinate Swap Meets
- E. The duties of the Secretary will include, but not be limited to:
1. Keep the minutes of the business and board meetings and will submit same to the officers and former to the Newsletter Editor.
 2. Maintain all written communications for the Club.
 3. Maintain all officers job descriptions.
 4. Maintain the Club By Laws.
- F. The duties of the Treasure will include, but not be limited to:
1. Responsible for all payments and deposits of funds.
 2. Keep said funds on deposit in a financial institution.
 3. Supervise the purchasing and sale of merchandise.
 4. Supervise all fund raising programs.
- G. The duties of the Newsletter Editor will include, but not be limited to:
1. Produce the Club's newsletter.
 2. Maintain the Club's Web Site
 3. Responsible for publishing the semi annual Membership Directory.



TOUCH OF GLASS CORVETTE CLUB BYLAWS

ARTICLE XII – RULES OF ORDER

The current edition of Robert's Rules of Order will be the final source of authority in all questions of parliamentary procedures provided they are consistent with the By Laws of the Club.

ARTICLE XIII – BOARD OF DIRECTORS

The Board of Directors will consist of the six officers, the previous president and one elected board member.